

Facility Rental Application



Please use this Application to submit your request to rent space at the The Salvation Army Ray & Joan Kroc Corps Community Center (RJKCCC).

CONTACT INFORMATION

NAME OF GROUP/ORGANIZATION _____

CONTACT NAME _____ TITLE _____

CELL PHONE _____ ALTERNATE PHONE _____ FAX _____

EMAIL _____ CHECK IF CURRENT MEMBER OF THE KROC CENTER

ADDRESS _____ CITY _____ STATE _____ ZIP _____

ALTERNATE CONTACT _____ PHONE _____

EVENT INFORMATION

DATE(S) REQUESTED _____

TYPE OF EVENT _____

ROOM(S) REQUESTED IF KNOWN _____

RENTAL START TIME _____ RENTAL END TIME _____ EVENT START TIME _____ EVENT END TIME _____

ESTIMATED ATTENDANCE _____

WILL YOUR ORGANIZATION BE REQUIRING FOOD AND/OR BEVERAGE SERVICE AT YOUR EVENT? YES NO

WILL ADMISSION BE CHARGED AT YOUR EVENT? YES NO

WILL MERCHANDISE BE SOLD AT YOUR EVENT? YES NO

IS YOUR ORGANIZATION NON-PROFIT? (If so, please provide copy of 501c3) YES NO

LIABILITY INSURANCE

Facility users must either provide liability insurance of at least \$1,000,000 naming The Salvation Army, a California Corporation, as additional insured no later than 10 days prior to the scheduled start time or make other arrangements with the RJKCCC regarding liability coverage. Additional information about insurance options and requirements are available on request.

ACCESS POLICY

The RJKCCC is owned and operated by The Salvation Army. The Salvation Army reserves the right to grant access to its facilities to those groups or individuals whose activities are in harmony with the mission of The Salvation Army and appropriate for family participation.

THE SALVATION ARMY RAY & JOAN KROC CORPS
COMMUNITY CENTER K.A.C.

Date

Recommended to DHQ _____

Other _____

By _____

SIGNATURE _____

DATE _____

SALVATION ARMY MISSION STATEMENT

The Salvation Army, an international movement, is an evangelical part of the universal Christian Church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

In keeping with the mission of The Salvation Army, The Ray and Joan Kroc Corps Community Center is committed to producing tangible outcomes that will change lives and rebuild souls of the youth, families and seniors of the Northwest region.